



Sierra Vista Child & Family Services Smoke Detector Test and Battery Replacement Log

Year:	Program:	Facility Address:
Inspection Conducted by:	Supervisor:	Site Contact Phone #:

Directions: **Note: Residential Treatment group home smoke detector batteries must be changed every six months, all other locations annually. Test smoke detectors monthly.	<ol style="list-style-type: none"> 1. Locate all smoke detectors within the site. 2. Press test button for 2-3 seconds until you hear the device sound. Release after device sounds. 3. Check the cover to make sure it has not been tampered with. 4. Troubleshoot: Replace battery if device does not sound. Write the date the batteries were replaced in the respective column, this should be done every 6 months/12 months**. If smoke detector does not work with new batteries, request a new smoke detector. 5. Place a check mark in the box for the respective month after completing the smoke detector test.
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Battery Replacement			Smoke Detector Test											
Smoke Detector #	First Date	Second Date	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1														
2														
3														
4														
5														
6														
7														
8														
9														
10														
11														
12														

Signature:

Date:

Note: If the Safety Officer leaves the assigned position, sign and date on the last day of duty.