



## Sierra Vista Child & Family Services Smoke Detector Test and Battery Replacement Log

Year:	Program:	Facility Address:
Inspection Conducted by:	Supervisor:	Site Contact Phone #:

<p><b>Directions:</b>  <b>**Note:</b> Residential Treatment group home smoke detector batteries must be changed every six months, all other locations annually. Test smoke detectors monthly.</p>	<ol style="list-style-type: none"> <li>1. Locate all smoke detectors within the site.</li> <li>2. Press test button for 2-3 seconds until you hear the device sound. Release after device sounds.</li> <li>3. Check the cover to make sure it has not been tampered with.</li> <li>4. Troubleshoot: Replace battery if device does not sound. Write the date the batteries were replaced in the respective column, this should be done every 6 months/12 months**. If smoke detector does not work with new batteries, request a new smoke detector.</li> <li>5. Place a check mark in the box for the respective month after completing the smoke detector test.</li> </ol>
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Battery Replacement			Smoke Detector Test											
Smoke Detector #	First Date	Second Date	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1														
2														
3														
4														
5														
6														
7														
8														
9														
10														
11														
12														

Signature:
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Date:
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Note: If the Safety Officer leaves the assigned position, sign and date on the last day of duty.